



# New Jersey Property-Liability Insurance Guaranty Association

New Jersey Surplus Lines Insurance Guaranty Fund  
Unsatisfied Claim and Judgment Fund  
Workers' Compensation Security Fund

233 Mount Airy Road ❖ Basking Ridge, New Jersey 07920  
Tel: (908) 382-7100  
[www.njguaranty.org](http://www.njguaranty.org)

## NJPLIGA Bulletin 2025 – 006

**TO:** Member Companies

**FROM:** New Jersey Property-Liability Insurance Guaranty Association

**SUBJECT:** Updates to EMB Forms and Submission Procedures

**DATE:** July 23, 2025

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The following updates have been made to the Excess Medical Benefit (EMB) forms and the corresponding submission procedures. Please review the information below and begin using the revised forms and procedures for all future submissions.

### Updated Forms

- First Notice Form
- Reimbursement & Reserve Form
- Recovery Certification
- PIP Coverage Selection Form

### Updated Submission Procedures

- **Payment Record Submissions:**  
Excel spreadsheets are now accepted in place of adding machine tapes.
- **Submission Methods:**  
All EMB forms may be submitted using one of the following methods:

#### By Mail

New Jersey Property-Liability Insurance Guaranty Association  
233 Mount Airy Road  
Basking Ridge, NJ 07920

#### By Fax

908-382-7150

#### By E-Mail

- First Notice Form: [FirstNotice@NJGuaranty.org](mailto:FirstNotice@NJGuaranty.org)
- Reimbursement & Reserve Form: [RRSubmission@NJGuaranty.org](mailto:RRSubmission@NJGuaranty.org)

All updated forms are available on our website at [www.NJGuaranty.org](http://www.NJGuaranty.org). If you have any questions, please contact us at [mail@njguaranty.org](mailto:mail@njguaranty.org) or 908-382-7100.